

## CONGRATULATIONS TO ALL THE SUCCESSFUL PARTICIPANTS OF

### *THE NANAIMO FINE ARTS SHOW*

November 1 – 4, 2018

The Nanaimo Chapter of the FCA has undertaken a unique format for this show. Here is your checklist and instructions for **ALL ASPECTS OF PARTICIPATION**. Please read this carefully.

**ALL PIECES** are to be **dropped off** at the Vancouver Island Conference Centre between 8:30 AM and 10:00 AM on Thursday, November 1<sup>st</sup>, 2018. Due to time sensitivity hanging the show, we encourage as early as possible drop off. Paintings will not be accepted after 10:00am unless under special pre-arranged circumstances.

**ALL PIECES** must be presented in a gallery 'ready to hang' standard.

**ALL PIECES** require the following on the back of the painting:

- a business card with contact information,
- the name of the painting and price
- *Certificate of Authenticity is optional*

You must also bring a signed copy of the waiver that was also included in this email.

**EVERYONE** must have provided a one-page biography to be inserted into the SHOW BOOK. You are also encouraged to bring a dozen business cards. There will be a system whereby visitors can pick up your cards during the show. Please contact Catherine Taron regarding the Bio-Binder.

**PARKING:** As street parking is limited, the best option is to use the parkade located on Gordon St. When you enter the parkade, proceed forward and turn RIGHT at the final row. Proceed towards the end of that level. A parking ticket dispenser is located directly across from the elevator. The rate is \$0.75 for 2 hours. On your left, you will see an elevator. This will take you directly up to the Ground floor, the show room will be in the Dodds Narrows room on this floor across from the administrative offices. Additional parking is located on the level below.

**THINGS TO KNOW ABOUT THE SHOW** Awards are being determined on site by our jurors following the hanging of the show, Thursday afternoon. Award winners will be contacted by phone before the show opens. The Collectors and Dignitaries Gala takes place from 7:00 – 9:00 PM. Your name plus one guest has been added to our guestlist for the November 1<sup>st</sup> Gala reception.

**PICK UP** Pick up is between 4 pm and 5 pm on Sunday, Nov. 4th. If you are unable to pick up your piece, please make alternate arrangements and ensure the check in desk makes note of these. Don't forget to bring the pickup slip you will receive at drop-off. Pieces will not be released unless the pickup slip is handed in.

**Submissions will fall into one of three categories:**

- Qualifying and count towards Signature Status points with the FCA
- Non-Qualifying - artworks that are non-qualifying have not scored high enough to be eligible for points towards your Signature Status but may still display as part of this Chapter exhibition. This category for display is available for Nanaimo FCA Members only.
- Non-qualifying artworks that are declined for display.

### **Hanging Fees for accepted pieces:**

\$10.00 CAN per accepted entry to be paid by credit card through a Square invoice sent to you from the Nanaimo FCA bookkeeper to the email used during registration. Expect invoices mid-late September.

### **Important Dates in 2018 Overview**

#### **Delivery:**

- Thursday, November 1st, 8:30 AM to 10:00 AM- Drop off at Dodds Narrows Room, at the Vancouver Island Conference Center (ground floor). All work must be hand delivered; shipped deliveries are not permissible.

#### **Events and Show Times:**

- Thursday, November 1<sup>st</sup> Gala reception by invitation only 7:00 PM – 9:00 PM with a sneak preview for prior buyers and sponsors starting at 6:00 PM
- Saturday, November 3<sup>rd</sup>, Show hours are 9:00 AM – 9:00 PM
- Sunday, November 4<sup>th</sup>, Show hours are 9:00 AM – 4:00 PM
- Silent auction starts Nov. 2<sup>nd</sup> at 9:00 AM and closes Nov. 3<sup>rd</sup> at 7:30 PM.
- Meet the Artist Nov. 3<sup>rd</sup> at 7:00 PM - 9:00 PM

#### **Pickup:**

- November 4<sup>th</sup> between 4:00 PM to 5:00 PM - Pick up paintings (Uncollected works left after 5:00 PM at owner's risk. Contact the show chair Josée Duffhues for related costs and storage charges.

Artists entering the show agree that photographs of their paintings can be used for future advertisement of this show by the Nanaimo Chapter on website, print material and social media.

Please see the Show Waiver for all terms and conditions.